



Defense Readiness Reporting System – Strategic (DRRS-S)

DRRS-S Software Tutorial





Introduction



Welcome to the DRRS-S Software Tutorial. It is a self guided tutorial that covers the following topics:

Tutorial Overview

Requesting Accounts

Account Permissions

MET and Core Assessments

Updating the Unit Status Page

Accessing the Navy SORTS input Tool

Points of Contact

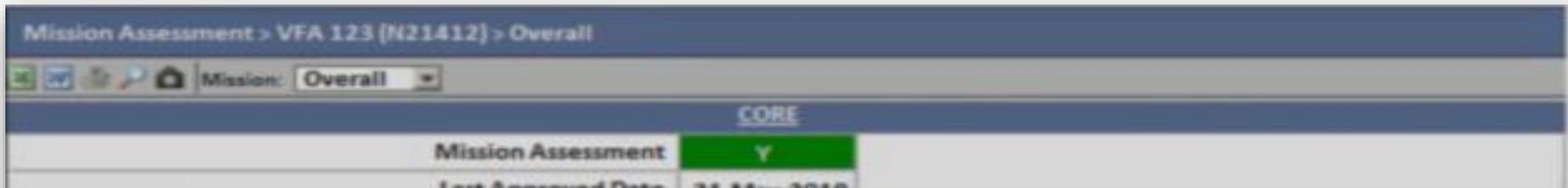




Lesson Objective



At the end of this tutorial, you will have a basic understanding of the functionality of the DRRS-S Assessment Module.



Notes:

1. The DRRS-S graphics used in this presentation contain notional data. They represent CVN and squadron assessments and are for illustration purposes only.
2. The actual DRRS-S application operates on the SIPRNET and carries a SECRET banner versus the UNCLASSIFIED banner depicted here.

UNCLASSIFIED SAMPLE



Requesting DRRS-S Accounts

You can access the browser-based DRRS-S application from any SIPRNET connection.

- DRRS-S Ashore URL: <https://drrs.csd.disa.smil.mil/drrs/login>
To register for a account, select the “Request Access” option and complete the account request form
 - The unit of assignment is the unit that you are allowed to edit
 - Only eight accounts per unit are allowed to have Unit Commander Permissions
- The DoD DRRS administrators will only create accounts with "View only" permissions
- After your DRRS account has been created, contact the Navy Readiness Support Center to have your permission level upgraded to unit commander.

Navy Readiness Support Center (NRSC)

Account servicing, Change permissions levels, technical issues

Phone: 757-836-6365 (DSN 836)

Email: nrre@navy.mil or nrre@navy.smil.mil



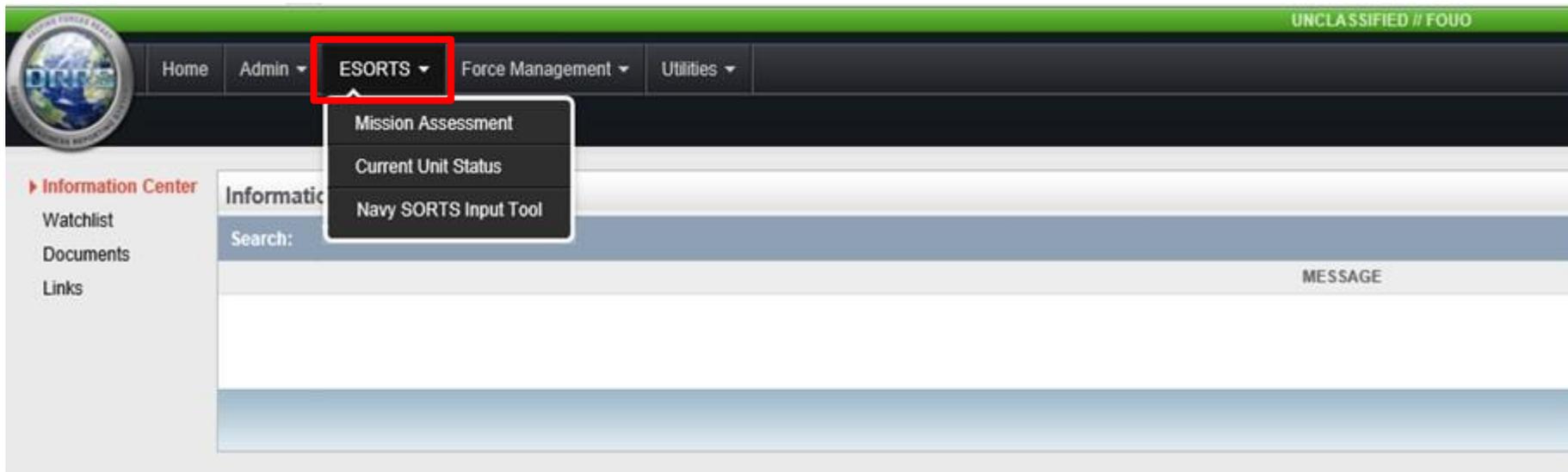
DRRS-S Account Permissions

Every DRRS-S account is assigned a unique username with specific roles or permissions associated with it. Account permissions control who has access to viewing, entering or editing information, and approving assessments.

Account Type	Description
Unit Viewer	Read-only access to ESORTS information. Has no ability to edit mission readiness tasks. This is the default role for all new DRRS-S users.
Unit User	Can view draft assessments in the Mission Assessment tool. Has the ability to edit mission readiness tasks that are directly assigned to their user account for their primary unit of assignment.
Unit Commander	Has final approval authority on the submission of the unit's readiness report. Has read and write capabilities for the unit of assignment. This is the only permission level that can edit and submit data in the Navy SORTS Input Tool.



Accessing the DRRS-S Assessment Pages



Access MET, Core Mission, and SORTS assessment pages through the ESORTS tab

Mission Assessment

Access the MET and Core Mission Assessment pages

Current Unit Status

Access the Unit POC, METL summary, and SORTS Summary pages

Navy SORTS Input Tool

Access the SORTS input tool

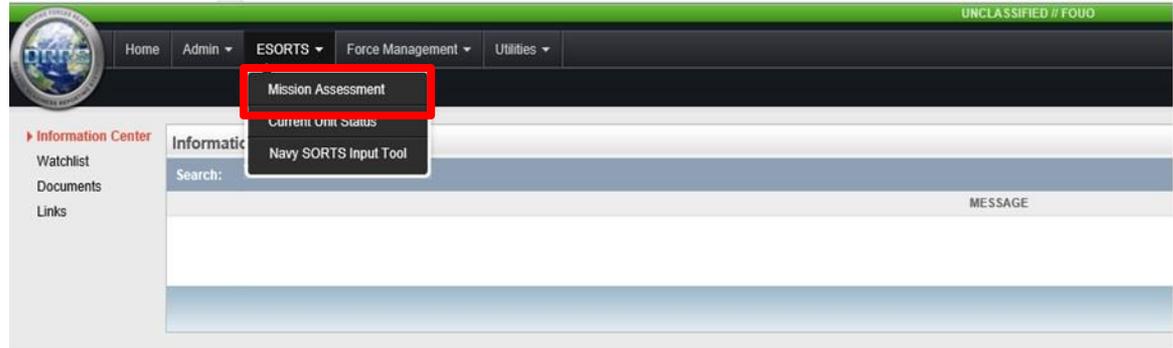


Mission Assessment Pages



1

Select the Mission Assessment menu to open the mission assessment page



2

The Mission assessment page allows you to update MET and Core assessments

Mission Assessment > VFA 123 [N21412] > Overall

Mission: Overall

CORE	
Mission Assessment	Y
Last Approved Date	21-May-2018
Approved Status	Approved
MET	
NTA 1.1.1 Conduct Flight Operations	Y
NTA 2.2.1 Conduct Air Defense	Q
NTA 3.2.1 Intercept Enemy Missiles	Y
NTA 3.4.5 Attack Surface Targets	Y
NTA 3.5.2 Drop Lots of Bombs	Y
NTA 3.6.7 Conduct Some Warfare	Y
NTA 6.2.1 Rescue Aircrew	Q
NTA 6.5.4 Collect Target Information	Y

UNCLASSIFIED SAMPLE

UNCLASSIFIED

Menu Icons



Export the page details to Excel



Export the page details to Word



Print the page details



View Snapshots (prior assessments)



Take a snapshot



Mission Assessment Pages



Mission Assessment > VFA 123 (N21412) > Overall

Mission:	Overall
Mission:	CORE
Mission Assessment	Y
Last Approved Date	21-May-2018
Approved Status	Approved
MET	
NTA 1.1.1 Conduct Flight Operations	Y
NTA 2.2.1 Conduct Air Defense	Q
NTA 3.2.1 Intercept Enemy Missiles	Y
NTA 3.4.5 Attack Surface Targets	Y
NTA 3.5.2 Drop Lots of Bombs	Y
NTA 3.6.7 Conduct Some Warfare	Y
NTA 6.2.1 Rescue Aircrew	Q
NTA 6.5.4 Collect Target Information	Y

Core Assessment

MET Assessments

UNCLASSIFIED SAMPLE

The default view for the Mission Assessment screen is the Overall view. This displays all assigned unit missions (Core in this case) and all assigned Mission Essential Tasks (METs) associated with the unit's missions. Most units will have one Core mission.

There is two ways to navigate to the MET page.

1. Use the drop down to select "CORE"
2. Click on the word "CORE"



Mission Assessment Pages - METs



UNCLASSIFIED // FOOO User: Victor Gatchers Logout

Home Admin ESORTS Force Management Utilities N12345 - VFA 123

Mission Assessment > VFA 123 (N12345) > CORE Commander Role

Mission: CORE OPR: All Mission: CORE N

MET	Title	OPR	Last Approved	Assessment
NTA 1.1	Move Naval Tactical Forces	N3	10-May-2019	Y
NTA 3.1	Process Targets	N3	10-May-2019	N
NTA 5.1.3.1	Maintain and Display Tactical Picture	N3	10-May-2019	N
NTA 5.3.9.3	Plan Tactical Operations	N3	10-May-2019	Q

Core Assessment

MET Assessments

- Each MET needs to be assessed first before your Core Mission assessment can be submitted
- You can click anywhere on the MET line to edit and assess that specific MET



Mission Assessment Pages - METs



Mission Assessment > VFA 123 (N21412) > Core

Mission: Core OPR: All

Commander Role

Mission: Core N

MET	Title	OPR	Last Approved	Assessment
NTA 1.2.3	Conduct Operations	Navy Office	13 Jun 2019	N X

Description: MET description

POC: User Naw
TPA: NR
Mission View

Standards

Performance Measure	Conditions	Scale	Criterion	Assessed Value	Observed Value and Date	Status	Update
Aircrew must meet TYCOM Approved T&R matrix standards		Percent	>= 80%	%	%	Cannot Evaluate	Saved

* Comments Required Below

Assessments

Standards Based: N 17-Jun-2019

MET Assessment: Q 21-Aug-2019

Anticipated Change: Y

Comments

B I U Paste as Plain Text

* Users who Copy/Paste comments from other sources such as MS PowerPoint and MS Excel may see additional formatting they did not expect (e.g. extra line breaks) due to hidden formatting in those applications. Use the "paste as plain text" Option

Approve Save Cancel

Each MET assessment requires the following actions

1. Assess the MET standards (select "Update" when done)
2. DRRS-S provides a calculated assessment based on the standard assessments
3. Provide a current MET assessment (Y/Q/N)
4. Provide an expected MET assessment (Y/Q/N) and anticipated change data
5. Provide MET comments for assessments for MET assessed as Q or N
6. Save or Approve the MET assessment when complete



Mission Assessment Pages - Values

The following values are used to assess the Core and MET assessments:

Display	Value	Description
	Yes (Green)	The unit can successfully perform the Core or an assigned task to the prescribed standards and conditions.
	Qualified Yes (Yellow)	The unit can accomplish the Core or all or most of the task to standard under most conditions.
	No (Red)	The unit cannot perform the Core or an assigned task to the prescribed standards and conditions at this time.
	Not Assessed (striped)	The Core or task has not yet been assessed
	Draft Assessment (*)	The assessment has been completed in draft awaiting final approval by the unit commander.



Mission Assessment Pages - CORE



Mission Assessment > VFA 123 (N21412) > Core

Commander Role

Mission: Core **N**

MET	Title	OPR	Last Approved	Assessment
NTA 1.2.3	Conduct Operations	Navv Office	13-Jun-2019	N X

Description: MET description

POC: [User Nawv](#)
TPA: **NR**
Mission [View](#)

Standards	Performance Measure	Conditions	Scale	Criterion	Assessed Value	Observed Value and Date	Status	Update
	Aircrew must meet TYCOM Approved T&R matrix standards		Percent	>=80%	<input type="text"/> %	<input type="text"/> % <input type="text"/>	Cannot Evaluate	Saved

* Comments Required Below

Assessments

Standards Based: **N**
Date: 17-Jun-2019

MET Assessment: **Q**
Date: 21-Aug-2019

Anticipated Change: **Y**
Date:

Comments

B / **I** / **U** Paste as Plain Text

* Users who Copy/Paste comments from other sources such as MS PowerPoint and MS Excel may see additional formatting they did not expect (e.g. extra line breaks) due to hidden formatting in those applications. Use the "paste as plain text" Option

- 1 Access the Core Assessment pages from the MET assessment page by clicking on the Core Assessment (not the word "Core").



Mission Assessment Pages - CORE

New Rating:	Next Rating:
<input type="radio"/> Yes	<input type="radio"/> Yes
If the majority (51 percent) of the METs are assessed as "Yes" and the remaining METs are assessed as "Qualified Yes," then the overall mission assessment should be "Yes."	
<input type="radio"/> Qualified Yes	<input type="radio"/> Qualified Yes
If the majority (51 percent) of the METs are assessed as "Qualified Yes" and the remaining METs are assessed as "Yes," then the overall mission assessment should be "Qualified Yes."	
<input type="radio"/> No	<input type="radio"/> No
If any of the tasks are assessed as "No," then the commander must make a judgment as to whether the mission objectives can still be accomplished. If the commander makes a subjective upgrade for an overall mission assessment to anything other than "No," the commander should clearly explain how the plan will be accomplished despite the inability to accomplish the MET and any mitigation actions that will be taken.	

Est. Change Date: 28-Apr-2019

[View METL Comments](#)

Comments:

- Overall
- Personnel
- Equipment
- Supply
- Training
- Ordnance
- StaffSupportingTasks
- SubordinateUnitSupportingTasks
- CommandLinkedSupportingTasks
- Infrastructure
- Other

B *I* U Paste as plain text

***Users who copy/paste comments from other sources such as MS PowerPoint and MS Excel may see additional formatting they did not expect (e.g. extra line breaks) due to hidden formatting in those applications. Use the "paste as plain text" option to remove this unseen formatting.**

Test Mission Comments

Add New Assessment **Close**

1

1

Start the Core assessment by clicking on the "Add New Assessment" link

Note: You can't edit the Core assessment from this page. You must select "Add New Assessment"



Mission Assessment Pages - CORE

1

New Rating:	Next Rating:
<input type="radio"/> Yes If the majority (51 percent) of the METs are assessed as "Yes" and the remaining METs are assessed as "Qualified Yes," then the overall mission assessment should be "Yes."	<input type="radio"/> Yes If the majority (51 percent) of the METs are assessed as "Yes" and the remaining METs are assessed as "Qualified Yes," then the overall mission assessment should be "Yes."
<input type="radio"/> Qualified Yes If the majority (51 percent) of the METs are assessed as "Qualified Yes" and the remaining METs are assessed as "Yes," then the overall mission assessment should be "Qualified Yes."	<input type="radio"/> Qualified Yes If the majority (51 percent) of the METs are assessed as "Qualified Yes" and the remaining METs are assessed as "Yes," then the overall mission assessment should be "Qualified Yes."
<input type="radio"/> No If any of the tasks are assessed as "No," then the commander must make a judgment as to whether the mission objectives can still be accomplished. If the commander makes a subjective upgrade for an overall mission assessment to anything other than "No," the commander should clearly explain how the plan will be accomplished despite the inability to accomplish the MET and any mitigation actions that will be taken.	<input type="radio"/> No If any of the tasks are assessed as "No," then the commander must make a judgment as to whether the mission objectives can still be accomplished. If the commander makes a subjective upgrade for an overall mission assessment to anything other than "No," the commander should clearly explain how the plan will be accomplished despite the inability to accomplish the MET and any mitigation actions that will be taken.

1

Complete the current and anticipated Y, Q, N assessments

2

Est. Change Date:

2

Complete the anticipated change date

3

[View METL Comments](#)
[Copy Previous Comments](#)

3

You can copy your existing comments or type new comments by selecting the resource area from the left selection box

4

4

Save when complete. The save button just saves the draft Core assessment.



Mission Assessment Pages - CORE

Mission: CORE DRAFT

New Rating:	Next Rating:
<input type="radio"/> Yes	<input type="radio"/> Yes
If the majority (51 percent) of the METs are assessed as "Yes" and the remaining METs are assessed as "Qualified Yes," then the overall mission assessment should be "Yes."	
<input type="radio"/> Qualified Yes	<input type="radio"/> Qualified Yes
If the majority (51 percent) of the METs are assessed as "Qualified Yes" and the remaining METs are assessed as "Yes," then the overall mission assessment should be "Qualified Yes."	
<input type="radio"/> No	<input type="radio"/> No
If any of the tasks are assessed as "No," then the commander must make a judgment as to whether the mission objectives can still be accomplished. If the commander makes a subjective upgrade for an overall mission assessment to anything other than "No," the commander should clearly explain how the plan will be accomplished despite the inability to accomplish the MET and any mitigation actions that will be taken.	

1

Select "View METL Comments" to view the entire DRRS-S report and export to Word. The report includes assessments and remarks for CO review.

Est. Change Date: 09-Jun-2019

[View METL Comments](#)

2

The next view will have an Approve option. Select "Approve" when the Core assessment has been reviewed and approved by the unit commander.

Comments:

- Overall
- Personnel
- Equipment
- Supply
- Training
- Ordnance
- StaffSupportingTasks
- SubordinateUnitSupportingTasks
- CommandLinkedSupportingTasks
- Infrastructure
- Other

B I U Paste as plain text

*Users who copy/paste comments from other sources such as MS PowerPoint and MS Excel may see additional formatting they did not expect (e.g. extra line breaks) due to hidden formatting in those applications. Use the "paste as plain text" option to remove this unseen formatting.

[Approve](#) [Save Changes](#) [Remove Assessment](#) [Close](#)

Note: At this point, the DRRS-S part of the assessment is complete. You still must update the Unit Status page and complete the SORTS part of the assessment.

2

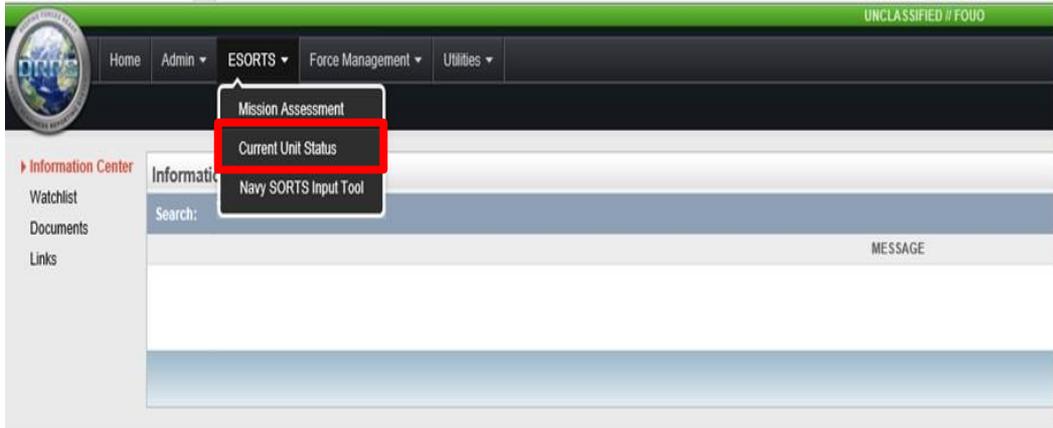


Unit Status Page



Enter or update the Point of Contact information

1



Select the Current Unit Status menu to open the Unit Summary Details page

2

Unit Summary Details			
Unit Commander:	<input type="text"/>		
Point of Contact:	<input type="text"/>		
NIPR E-Mail:	<input type="text"/>	DSN:	<input type="text"/>
SIPR E-Mail:	<input type="text"/>	COMM:	<input type="text"/>
METL Preview			
SORTS			
Availability			

Unit Summary Details

- Add/update Unit Commander name
- Add/Update the unit POC for the DRRS-S assessment (normally OPS or AOPS Officer).
- Add /Update the email and work numbers. DSN format requires a 3 digit prefix (312- US).
- METL and SORTS summary pages
- Shows Activity and location data



Unit Status Page



Unit Summary Details

Unit Commander: CDR W T Door

Point of Contact: LCDR Don Smith

NIPR E-Mail: don.smith@navy.mil DSN: 312-835-8243

SIPR E-Mail: don.smith@navy.smil.mil COMM: 757-835-8243

Unit POC Data

METL Preview

Core

[Unit Name \(UIC\)](#)

Q

METL Summary

SORTS

	Overall	Personnel	Equipment	Eqpt Cond	Training	PCTEF
Unit Name (UIC)	3	3	1	1	3	1

[Unit Name \(UIC\)](#)

3

3

1

1

3

1



SORTS Summary, click on the magnifying glass for the full SORTS report

Availability

Assigned: US Navy Home Location: VA, NS Norfolk

Apportioned: N/A Current Location: VA NS Norfolk

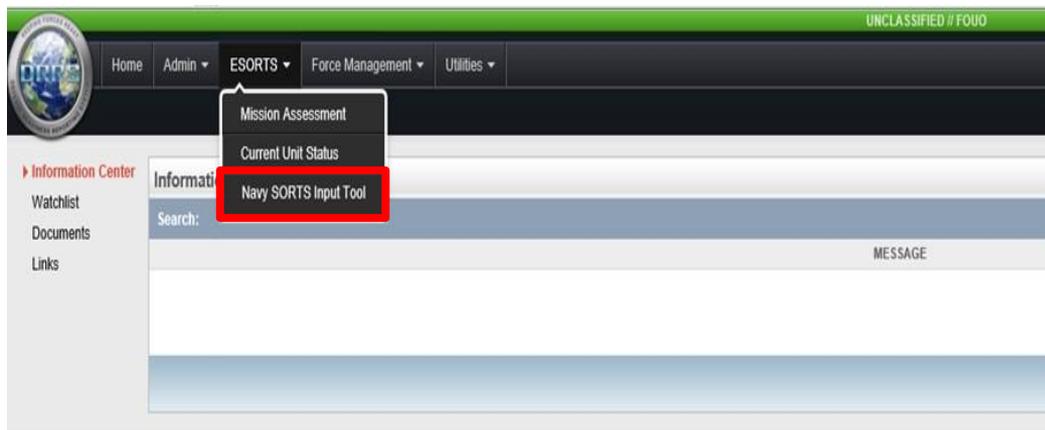
Activity: INPORT

Unit assignment data



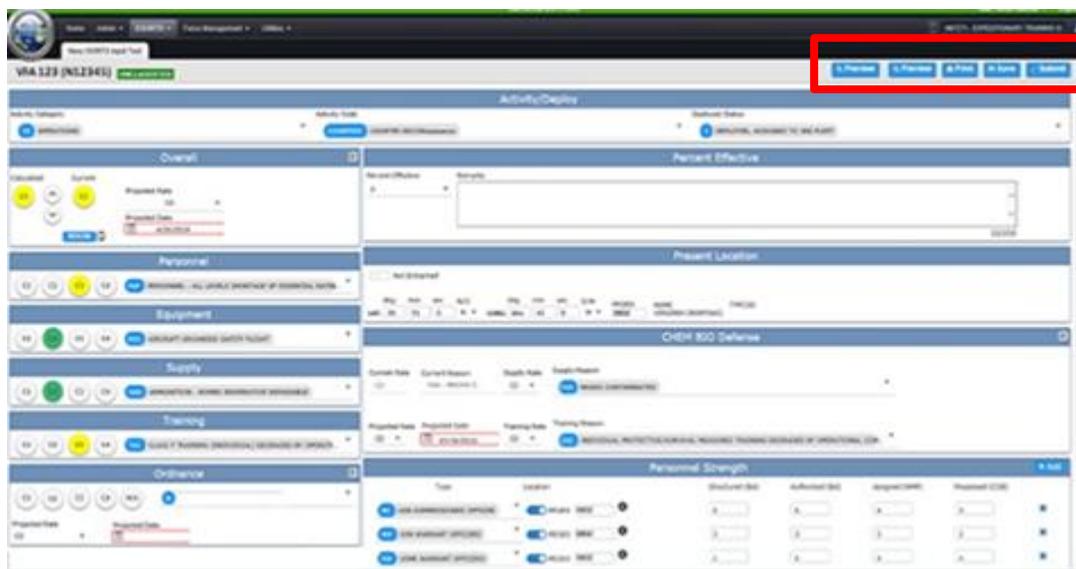
Accessing the Navy SORTS Input Tool

1



Select the Navy SORTS Input Tool menu to open the SORTS data entry page

2



Refer to the Squadron or CVN Navy SORTS Input Tool (NSIT) presentations for the details on updating SORTS data.

When Complete, click on the “Submit” button to update DRRS-S with your SORTS data.

Note: SORTS data updates are required every time the unit is required to update DRRS-S



Summary



This concludes the DRRS-S Software Tutorial. This tutorial covered information on requesting accounts, account permissions, screen overview, making assessments, and approving assessments. Now you should have a basic understanding of the functionality of the DRRS-S Assessment module.





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